

Accreditation Committee - FAQ

What do we do?

The Accreditation committee plays an important role in overseeing the PASA Accreditation process. The key functions we perform are listed below.

- Ensuring the integrity of the independent accreditation process
- Overseeing applications for accreditation including the accreditation process and award of the accreditation itself.
- Controlling the relationship with PASA's independent accreditor

In all these areas the committee is charged with ensuring the accreditation process has due regard to the different types of UK pension scheme and administration service structure.

What are our principle achievements?

- Our first accredited organisations achieved accredited status in October 2013
- We engaged with the Institute and Faculty of Actuaries around how we designed the accreditation process. In July 2015 they launched their own Quality Assurance Scheme which bears strong similarities to PASA's.
- TPR is fully on board with the accreditation process.
- Some members have already been through re-accreditation and our pipeline for new organisations is very strong.

What are our current areas of focus and plans for the future?

We intend to develop the accreditation process so that it can be adapted for different types of administration services including in-house teams, traditional TPAs, master trusts and annuity providers.

Who are the current members of the Accreditation Committee?

Our current members are Lorraine Harper (Chair), John Burns, Michael Hitchin, Nichola Roane, Colin Waring and Deborah White.

How often do the Committee meet?

The committee aims to meet at least quarterly either in person or by conference call.

How much time is a Committee member expected to dedicate to the role?

Attendance at quarterly meetings is in the region of ½ day a quarter. In addition, some hours per quarter may be required for business/research and communication with Committee members and others by emails and calls when there are issues to be discussed or reports to be reviewed from the Independent Accrediting Assessor.

I'm not based in London. Does this prevent me from joining the Committee?

PASA welcomes contribution from across the UK as it adds to the dynamic of the committee and makes it more representative of UK administration. Whilst meetings tend to take place where it is easiest for the majority to meet face to face, we do make use of technology and can offer conference calls and video conferencing. The Committee aims to meet face to face twice yearly but at the very least, once per year.

What kind of experience / type of committee member are you looking for?

We are looking for people who have a clear understanding of administration and have an analytical mind which will help them input into the development of the accreditation process.

I am keen to join the Accreditation Committee, how do I go forward from here?

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